Minutes of the meeting held for "Parent Teacher meet"

Name of the Department: Information Technology

Date and Time: 17/10/2022 at 11 AM

Mode of Meeting: Virtual mode

No. of Parents attended: 21 No. of Faculties attended: 07

Major points discussed by the faculties of the department:

- Students class room attendance.
- Performance of students in class and as well as in Examination

Major feedback and suggestion supplied by the parents:

Parents appreciated class room monitoring system

Corrective measures to be taken by the department:

- Class room attendance to be monitored strictly
- To assign homework to the students. (To help self studies)

Signature of the Faculties

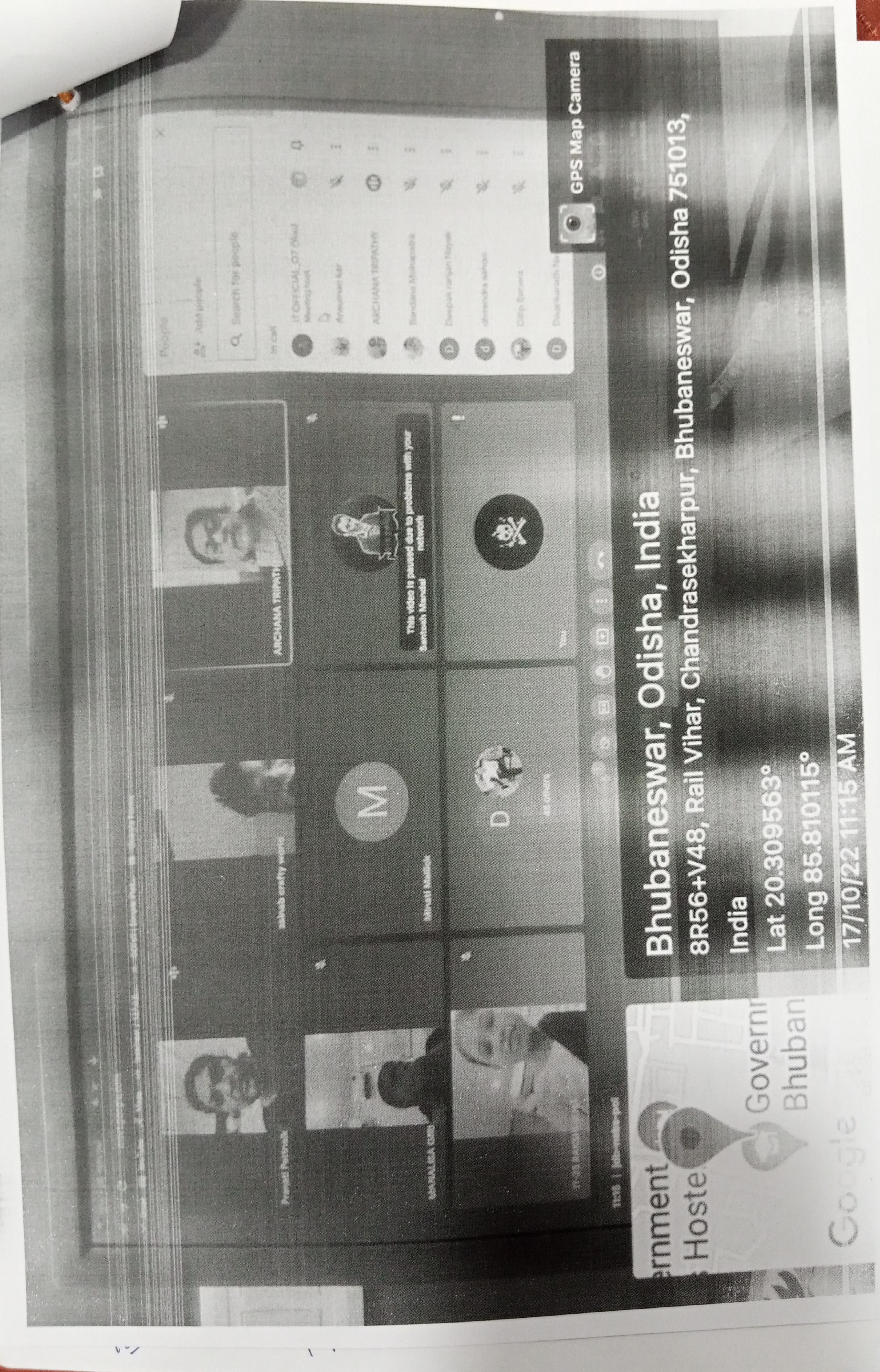
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Signature of Senior Lect / HOD (I/C)



DEPARTMENT OF INFORMATION TECHNOLOGY

GOVERNMENT POLYTECHNIC BHUBANESWAR

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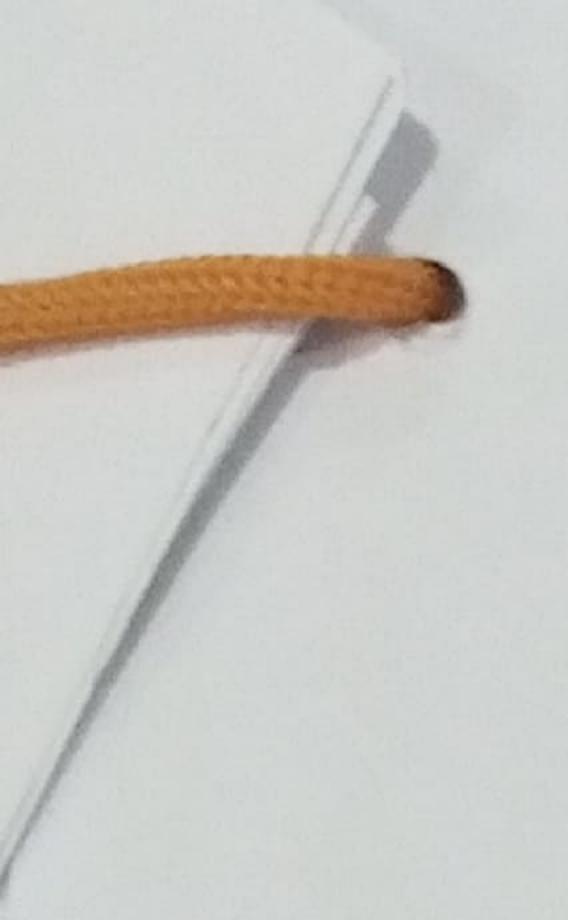
The Parents' Teachers' meeting Department of IT for the session 2022 (WINTER) will be held on dt.17/10/2022 at 11 am in Virtual Mode. All the students of 3rd and 5th semester of IT branch are directed to intimate their parents to attend the meeting as per the schedule. The link for virtual meeting will be shared before 10 minutes in Whats app group of students and parents

All the students, parents and faculties are requested to attend the meeting positively without fail.

	Sr. Lecturer/HOD(I/C) (CA) GP Bhubaneswar
Memo no Dated	
Copy to Academic coordinator for information	
	Sr. Lecturer/HOD(I/C) (CA) GP Bhubaneswar
Memo no 139 Dated	
Copy for circulation among all the faculty members of IT d	epartment for information.
They are requested to intimate the parents of the students under	er their proctor group over
the phone/send messages to attend the meeting.	Sr. Lecturer/HOD(I/C) (CA)
	GP Bhubaneswar
Memo no Dated	
Copy to department noticeboard for information of students.	

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Sr. Lecturer/HOD(I/C) (CA)
GP Bhubaneswar



Minutes of the meeting held for "Parent Teacher meet"

Name of the Department: Information Technology

Date and Time: 22/11/2022 at 11 AM

Mode of Meeting: Virtual mode No. of Parents attended: 32 No. of Faculties attended: 05

Major points discussed by the faculties of the department:

Students class room attendance.

· Class room Performance of students in class

Major feedback and suggestion supplied by the parents:

• Parents suggested to conduct monthly tests in semester pattern.

Corrective measures to be taken by the department:

Remedial classes for weaker students

Signature of the Faculties

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Signature of Senior Lect / HOD (I/C)



DEPARTMENT OF INFORMATION TECHNOLOGY

GOVERNMENT POLYTECHNIC BHUBANESWAR

Notice	DATED

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Sr. Lecturer/HOD(I/C) (CA) GP Bhubaneswar



Minutes of the meeting held for "Parent Teacher meet"

Name of the Department: Information Technology

Date and Time: 22/12/2022 at 11 AM

Mode of Meeting: Virtual mode

No. of Parents attended: 21

No. of Faculties attended: 07

Major points discussed by the faculties of the department: -

- Talked about the shortage of attendance of students in a regular class.
- Doubt clearing classes for students.
- Performance of their ward in the internal examination as well as in class.

Major feedback discussed by the parents:

- Conduct of surprise test.
- Insist on providing question bank

Corrective measures to be taken by the department

- Classroom Participation
- Students should be encouraged to be more participatory and interactive in the classroom, both in theory and practical.
- Placement awareness
- Improvement to be seen in area of classroom attendance and performance.

Signature of the Faculties.

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Signature of senior Lecturer (I/C)

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DEPARTMENT OF INFORMATION TECHNOLOGY

GOVERNMENT POLYTECHNIC BHUBANESWAR

Notice 151 DATED 20/12/22

The Parents' Teachers' Meeting of IT Department for the session 2022 (WINTER) will be held on dt.22/12/2022 at 11 am in Virtual Mode. All the students of 3rd and 5th semester of IT branch are directed to intimate their parents to attend the meeting as per the schedule. The link for virtual meeting will be shared before 10 minutes in Whats app group of students and parents

All the students, parents and faculties are requested to attend the meeting positively without fail.

> Sr. Lecturer/HOD(I/C) (CA) GP Bhubaneswar

Memo no 152 Dated

Copy to Academic coordinator for information

Sr. Lecturer/HOD(I/C) (CA)

GP Bhubaneswar

Memo no 153_Dated___

Copy for circulation among all the faculty members of IT department for information. They are requested to intimate the parents of the students under their proctor group over the phone/send messages to attend the meeting.

GP Bhubaneswar

Memo no 154 Dated____

Copy to department noticeboard for information of students.

GP Bhubaneswar