

| Academic Lesson Plan of Winter 2024 | | |
|-------------------------------------|--|--|
| Diccipline: MOM | Semester 5th | Name of Teaching Faculty: Rajani Kanta Choudhury & Smita Subhadarshini Sahoo |
| Subject: Project 2 | No. of days/ per week class allotted 04 | Semester from date: 01/07/2024 to 16/12/2024 |
| | Class day | No of weeks: 15 |
| | | Theory /practical topics |
| JULY | 1/7/2024 | Introduction about Project Report |
| | 2/7/2024 | Need of Project Report preparation |
| | 8/7/2024 | HOLIDAY |
| | 9/7/2024 | Preliminary preparation before |
| | 15/7/2024 | Cover Page of Project Report |
| | 16/7/2024 | Contents of Cover Page |
| | 22/7/2024 | Arrangement of contents of cover page |
| | 23/7/2024 | Designing cover page of the project report |
| | 29/7/2024 | Putting logo of the institute , affiliating |
| | 30/7/2024 | Logo alignment with text |
| AUGUST | 5/8/2024 | Inner page contents |
| | 6/8/2024 | Certificagte page writing skill |
| | 12/8/2024 | Certificagte page contents, purpose etc |
| | 13/8/2024 | Essential contents of certificate page |
| | 19/8/20254 | Signature allignment of certificate page |
| | 20/8/2024 | Finding changes in some project reports |
| | 26/8/2024 | HOLIDAY |
| | 27/8/2024 | Points to be undertaken while choosing a |
| | 2/9/2024 | Online search of different project reports |
| | 3/9/2024 | Finding differences in different project |
| SEPTEMBER | 9/92024 | Finalisation of cover page design, |
| | 10/9/2024 | Desing of index page |
| | 23/9/2024 | Contents of index page |
| | 24/9/2024 | Points to be considered while preparing |
| | 30/9/2024 | Start and end point of index page |
| | 1/10/2024 | Finalisation of index page writing style |
| | 7/10/2024 | Chapterwise arrangement of project |
| | 8/10/2024 | Deciding suitable nos of chapters for the |
| OCTOBER | 14/10/2024 | Arragement of chapters on a systematic |
| | 15/10/2024 | Finalisation of chapters for the project report |
| | 21/10/2024 | Theoretiacl information required for the |
| | 22/10/2024 | Various areas to be chosen for the purpose |
| | 28/10/2024 | Contents of Chapter 1 of the project |
| | 29/10/2024 | Use of bullets and numbers in the chapter |
| | 4/11/2024 | Start and end point of chapter 1 |
| | 5/11/2024 | Finalisation of details regarding writing for |
| NOVEMBER | 11/11/2024 | Use of Tables and Graphs |
| | 12/11/2024 | Need of preparation of tables |
| | 18/11/2024 | Need of preparation of graphs |

| | | |
|--------------------------|------------|--|
| | 19/11/2024 | Contents of a Table |
| | 25/11/2024 | Suitable heading for tables |
| | 26/11/2024 | Numbering of tables |
| DECEMBER | 2/12/2024 | Graphs Use of graphs in project report Need of use of graphs |
| | 3/12/2024 | Different types of graphs Minimum contents of a graph |
| | 9/12/2024 | Diagrams Types of diagrams |
| | 10/12/2024 | Different methods to present the available data |
| | 16/12/2024 | Conclusion and Suggestions |
| SIGNATURE OF THE FACULTY | | <p>Rajani Kanta Choudhury</p> <p>Smita S. Sahoo</p> |