Lesson Plan Winter 2022-23

Semester: 5th
Subject   : Th 5 Computerized Accounting & E-Filling of Tax Returns
Name of the Faculty : Chandrakanta Paramaguru

SL No.	Title of the chapter	week/month	Class day	Topic to be covered
1		3rd/sep	1st	Company Creation
2			2nd	Ledger creation
3			1st	order processing
4			2nd	accounting vocher
5		4th/sep	3rd	accounting voucher
6			4th	inventory vouchers
7			5th	memorandum voucher
8			1st	invoicing
9			2nd	multiple godown
10			3rd	transfer of material
11	UNIT - 1 COMPUTERIZED	5th/sep	4th	bank reconciliation
12	ACCOUNTING PACKAGE: USING GENERIC SOFTWARE		5th	cost centre and cost category
13			1st	bill of materials
14			2nd	budget and control
15		3rd/oct	3rd	payroll accounting
16			4th	tds
17			5th	tds
18			1st	gst
19			2nd	gst
20		4th/oct	3rd	Revision
21			4th	Revision
22			5th	quiz
23			1st	introduction to dbms package
24			2nd	table,query,form,report
25		5th/oct	3rd	designing computerised accounting system
26	UNIT 2: DESIGNING COMPUTERIZED ACCOUNTING SYSTEM		4th	creating a voucher entry form
27			1st	preparing ledgers, trail balance
28		1st/nov	2nd	preparing ledgers, trail balance
29			3rd	payroll accounting
30			4th	quiz
31			1st	preparation of income-tax return

32	UNIT 3:E FILLING AND TAX RETURN	2nd/nov	2nd	submission of income tax return
33			3rd	view form 26AS
34			4th	upload return
35		3rd/nov	1st	view e file return
36			2nd	e verifications
37			3rd	use of tax calculators
38			4th	e pay tax
39			5th	preparation and submission form 10E
40		4th/nov	1st	Revision
41			2nd	Quiz
42			3rd	concept of electronic spread sheet
43	UNIT 4 ACCOUNTING APPLICATION OF ELECTRONIC SPREADSHEET	1st/dec	4th	features offered by electronic spreadsheet
44			5th	bank reconciliation
45		2nd/dec	1st	asset accounting
46			2nd	loan,repayment of loan schedule
47			3rd	ratio analysis
48			4th	graph ,chart,diagrams
49			5th	Revision,quiz
50	UNIT 5 USING COMPUTERIZED ACCOUNTING SYSTEM	3rd/dec	1st	computerised accounting system
51			2nd	creating company
52			3rd	configure and feature setting
53			4th	creating accounting voucher and groups
54			5th	creating stock item and groups
55		4th/dec	1st	voucher entry
56			2nd	report:cash book, ledger,trail balance,P/L accounts
57			3rd	funds flow/cash flow
58			4th	Revision,quiz

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