## ACADEMIC LESSON PLAN OF WINTER 2022-23

Subject:  Communicative English / Theory  1st week  1st of weeks:15 weeks  Topics to be covered:  1.Basic ideation of Communicative English and what purpose it serves for students of diploma in engineering 2.Complete ideation of the syllabus  1.Reading comprehension  Sub-skills of reading comprehension are to be worked and tested through an unseen passage in about 200-500 words.  A student should get acquainted with sub-skills of read for the purpose of:  • Skimming the gist  • Scanning for inference and evaluation  • Main idea and supporting points  • Skimming the gist  • Scanning for necessary information  • Close reading for inference and evaluation  • Main idea and supporting points  • Skimming the gist  • Scanning for necessary information  • Close reading for inference and evaluation  • Main idea and supporting points  • Guessing the meaning of un-familiar words  2nd UNIT-IV  VOCABULARY(With Practice)  • Use of synonyms, antonyms	Department:	Semester:1st	Name of the teaching faculty:
Subject: Communicative English / Theory  Intervention   Subject   Communicative English / Theory  Semester from ::25th Oct 2022 to 31st Jan 2023 No. of weeks:15 weeks  Intervention   Subject   Int	Math & Sc.		1. Dr. Bandita Satpathy, Lect. in English
Subject:   No. of days/per   week class allotted: 4p/week.			
No. of weeks:15 weeks   Topics to be covered:			
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2 <sup>nd</sup> UNIT- II VOCABULARY(With Practice)  • Use of synonyms, antonyms			1. 0.
VOCABULARY(With Practice)  ■ Use of synonyms, antonyms			• Guessing the meaning of un-familiar words
VOCABULARY(With Practice)  ■ Use of synonyms, antonyms		2nd	UNIT- II
Use of synonyms, antonyms			
			1
3rd Reading comprehension practice		3rd	
		J."	·
4 <sup>th</sup> UNIT-IV		4 <sup>th</sup>	UNIT-IV

		Developing ideas into paragraphs( Describing Place,
		Person)
		, , , , , , , , , , , , , , , , , , ,
3 <sup>rd</sup> week	<b>1</b> st	More practice on reading comprehension
	$2^{\rm nd}$	Unit-I
		LITERATURE APPRECIATION
		2. Text
		Standing Up For Yourself By Yevgeny Yevtushenko
	$3^{\mathrm{rd}}$	Developing ideas into paragraphs( Describing Object and
		any topic of general interest)
4 <sup>th</sup> week	<b>1</b> st	Unit-I
	2 <sup>nd</sup>	Standing Up For Yourself By Yevgeny Yevtushenko     UNIT- II
	Ziid	Same words used in different situations in different
		meaning
	3 <sup>rd</sup>	Unit-I
		Standing Up For Yourself By Yevgeny Yevtushenko
-	4 <sup>th</sup>	UNIT- II
		Same words used in different situations in different
		meaning
	$5^{\mathrm{th}}$	UNIT- IV
		Paragraph writing practice
5 <sup>th</sup> week	1 <sup>st</sup>	Unit-I
		To My True Friend By Elizabeth Pinard
	$2^{\mathrm{nd}}$	UNIT- II
		Single word substitutes
	$3^{\mathrm{rd}}$	Unit-I
	4.1	To My True Friend By Elizabeth Pinard
	4 <sup>th</sup>	UNIT- II
-	5 <sup>th</sup>	Single word substitutes     UNIT-IV
	J	2. Notice(format and example)
		3. Agenda(format and example)
6 <sup>th</sup> week	1st	UNIT-I
		Magic of Teamwork By Sam Pitroda
	$2^{\mathrm{nd}}$	Unit-III
		APPLICATION OF ENGLISH GRAMMAR (Each topic to be followed by example and exercise)
		Countable an Uncountable Noun
	3rd	Unit-I
	-	The Magic Of Teamwork By Sam Pitroda
	4 <sup>th</sup>	Unit-III
		Countable an Uncountable Noun
	$5^{ m th}$	UNIT- IV
		4.Report Writing(Format of report, reporting an
1		event/news)

	1 st	The Magic Of Teamwork By Sam Pitroda
	2 <sup>nd</sup>	UNIT- III
7 <sup>th</sup> week		Articles and determiners
	3rd	Unit-I
		The Magic Of Teamwork By Sam Pitroda
	4 <sup>th</sup>	UNIT- III
	E.i.	Articles and determiners     UNIT- IV
	5 <sup>th</sup>	
8th week	1 st	4.Report Writing practice UNIT-I
O WCCK	1	• Inchcape Rock By Robert Southey
	2nd	UNIT- III
	24 **	Modal verbs
	3rd	UNIT-I
		• Inchcape Rock By Robert Southey
	4th	UNIT- III
		Modal verbs
	5 <sup>th</sup>	UNIT- IV
		5. Writing personal letter
9 <sup>th</sup> week	1 st	UNIT-V
		ELEMENTS OF COMMUNICATION (Each topic to be
		followed by example and exercise)
		A. Introduction to Communication
		Meaning, Definition and concept of communication
		2. Good Communication and Bad Communication
		3. Communication model
		One-way Communication Model and Two-way
	2 1	Communication Model with examples
	$2^{\mathrm{nd}}$	UNIT- III
	3rd	Modal verbs     UNIT- V
	Sid	4. Process of communication and factors responsible for it
		(Sender, Channel, Message, Receiver, Feedback, Noise,
		and Context.)
	4 <sup>th</sup>	UNIT- III
		Tenses
	5 <sup>th</sup>	UNIT- IV
		6. Letter to the Principal, Librarian, Head of the Deptt, and
		Hostel Superintendent
10 <sup>th</sup> week	1 <sup>st</sup>	UNIT-V
		B. Professional Communication
		<ol> <li>Meaning of professional communication</li> <li>Types of professional communication</li> </ol>
	2nd	UNIT- III
	_	• Tenses
	3rd	UNIT-V
		B. Professional Communication
		2.1. Formal or Systematic Communication

		<ul> <li>Upward communication (How it takes place,</li> </ul>
		symbol, merits and demerits)
		<ul> <li>Down-ward communication (How it takes place,</li> </ul>
		symbol, merits and demerits
	4 <sup>th</sup>	UNIT- III
		• Tenses
	5 <sup>th</sup>	UNIT- IV
	0.	6. Letter to the Principal, Librarian, Head of the Deptt, and
		Hostel Superintendent
1 1 th 1-	1 st	UNIT-V
11 <sup>th</sup> week	130	B. Professional Communication
		Parallel communication (How it takes place,
		symbol, merits and demerits)
		2.2. Informal communication
		<ul> <li>Grape vine communication (How it takes place,</li> </ul>
		symbol, merits and demerits)
	$2^{ m nd}$	UNIT- III
		Voice change
	3rd	UNIT-V
		C. Non- Verbal Communication
		1. Meaning of nonverbal Communication
		Different areas of Non-verbal Communication (Basic
		idea by giving daily life situation )
	4th	UNIT- III
	<b>T</b>	
	<b></b>	Voice change
	5 <sup>th</sup>	UNIT-IV
		8. Job application and C.V.(Features, Format and
101 1	4 .	example)
12 <sup>th</sup> week	1 st	UNIT-V
		C. Non- Verbal Communication
		Different areas of Non-verbal Communication
		<ul> <li>Kinesics or Body Language (Postures and</li> </ul>
		Gestures)
	$2^{ m nd}$	UNIT- III
		Subject-verb agreement
	3rd	UNIT-V
		C. Non- Verbal Communication
		Different areas of Non-verbal Communication
		Kinesics or Body Language (Facial Expression and  Fig. Contact)
	4.1	Eye Contact)
	4 <sup>th</sup>	UNIT- III
		Subject-verb agreement
	$5^{\mathrm{th}}$	UNIT-IV
		7.Writing a Business Letter
		<ul> <li>Layout of a Business Letter</li> </ul>
		Letter of Enquiry
		(Features, Format and example)
13th week	1 st	UNIT-V
10 WOOK		C. Non- Verbal Communication
		Proxemics or Spatial Language (Private Space,
		Personal Space, Social Space, Public

		Space)
	2 <sup>nd</sup>	Grammar and vocabulary practice from examination point
		of view
	3 <sup>rd</sup>	UNIT-V
		C. Non- Verbal Communication
		<ul> <li>Language of Signs and Symbols(Audio Sign and</li> </ul>
		Visual Sign in everyday life with merits
		and demerits
	4 <sup>th</sup>	Grammar and vocabulary practice from examination point
		of view
	5 <sup>th</sup>	UNIT-IV
		<ul> <li>Placing an Order, Execution of an Order (Features,</li> </ul>
444	4 .	Format and example)
14 <sup>th</sup> week	1 <sup>st</sup>	Examination oriented question answer discussion
	2 <sup>nd</sup>	Comprehension question answer practice from
		examination point of view
	3rd	Examination oriented question answer discussion
	4th	Comprehension question answer practice from
		examination point of view
	5 <sup>th</sup>	UNIT-IV
		Complaint, Cancellation of an order(Features, Format
		and example)
15 <sup>th</sup> week	1 st	Examination oriented question answer discussion
	$2^{ m nd}$	Examination oriented question answer discussion
	3rd	Examination oriented question answer discussion

Nirmalya Das

Swamapeara Sahoo

Bandita Satpathy

Signature of the Faculty(ies)